

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

PAUL MURPHY,
Business Administrator/Board Secretary

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting
January 31, 2022
The meeting will be held in the
Municipal Building
5 Brophy Lane
Woodland Park, NJ
at 7:00 PM**

Formal action may be taken

**PAUL MURPHY
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
JANUARY 31, 2022

MONDAY, 7:00 P.M. MUNICIPAL BUILDING
5 BROPHY LANE
WOODLAND PARK, NJ 07424

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Public Hearing**
 - 5. Approval of Minutes**
 - 6. Superintendent's Report**
 - 7. Board Attorney's Report**
 - 8. Business Administrator's Report**
 - 9. Committee Reports**
 - 10. Old Business**
 - 11. New Business**
 - 12. Public Hearing**
 - 13. Executive Session**
 - 14. Adjournment**

Mission

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21st century and our global society.

Vision

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
JANUARY 31, 2022

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present -
Members Absent –
Also Present -

Presentation by Donnelly Energy on PSE&G’s NJ Direct Install Energy Program

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

222-190 - APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the December 20, 2021 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the December 20, 2021 regular meeting.

Roll Call:

SUPERINTENDENT’S REPORT

BOARD ATTORNEY’S REPORT

BUSINESS ADMINISTRATOR’S REPORT

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 222-191 through 222-198.

Roll Call:

222-191 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the months of October 2021, November 2021 & December 2021.

“Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of October 31, 2021, November 30, 2021 & December 31, 2021 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

222-192 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of October 2021, November 2021 & December 2021.

October

Account #	Acct. Description	Old Amount	Adjustment	New Balance
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$ 34,700.00	\$1,000.00	\$ 35,700.00
11-000-240-103-00-00-070	Salaries of Principals/A	\$119,888.00	\$10,000.00	\$129,888.00
11-000-240-500-00-00-050	Other Purchased Services	\$ 3,300.00	(\$1,500.00)	\$ 1,800.00
11-000-240-600-10-00-060	Supplies & Materials	\$ 1,500.00	(\$1,400.00)	\$ 100.00
11-000-240-600-20-00-065	Supplies & Materials	\$ 1,500.00	(\$900.00)	\$ 600.00
11-000-240-600-30-00-070	Supplies & Materials	\$ 1,499.00	(\$1,100.00)	\$ 399.00
11-000-261-420-00	Clean Repair & Maint Svc	\$408,650.00	(\$2,100.00)	\$406,550.00
11-000-261-610-00	General Supplies	\$ 32,200.00	\$1,000.00	\$ 33,200.00
11-000-262-610-00	General Supplies	\$ 78,600.00	\$2,500.00	\$ 81,100.00
11-105-100-936	Local Contrib PK Inclusi	\$ 76,124.00	(\$11,000.00)	\$ 65,124.00
11-190-100-340-00	Purch Technical Svc	\$164,640.00	\$1,500.00	\$166,140.00
11-190-100-610-00	General Supplies	\$193,775.00	\$3,000.00	\$196,775.00
11-213-100-101-00-00-070	Salaries of Teachers	\$ 7,500.00	\$8,000.00	\$ 15,500.00
11-216-100-101-00-00-065	Sal Teach FT Pre Disabil	\$122,750.00	(\$9,000.00)	\$113,750.00
20-218-200-440	PEA Rentals	\$318,045.00	(\$170,000.00)	\$148,045.00
20-218-400-732	PEA Noninstructi Equip	\$ 72,000.00	\$170,000.00	\$242,000.00

November

Account #	Acct. Description	Old Amount	Adjustment	New Balance
11-000-230-590-00	Other Purch Services	\$ 128,595.00	\$52,000.00	\$ 180,595.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 406,550.00	(\$7,000.00)	\$ 399,550.00
11-000-261-610-00	General Supplies	\$ 33,200.00	\$1,000.00	\$ 34,200.00
11-000-262-610-00	General Supplies	\$ 81,100.00	\$1,500.00	\$ 82,600.00
11-000-263-420-00	Grounds Repair Services	\$ 26,830.00	\$1,000.00	\$ 27,830.00
11-000-263-610-00	Grounds Supplies	\$ 27,000.00	\$2,000.00	\$ 29,000.00
11-000-266-420-00	Security Repair Maint	\$ 178,490.00	\$ 500.00	\$ 178,990.00
11-120-100-101-00-00-060	Grades 1-5 Sal of Teach	\$1,635,510.00	(\$30,000.00)	\$1,605,510.00
11-120-100-101-00-00-065	Grades 1-5 Sal of Teach	\$1,132,540.00	(\$30,000.00)	\$1,102,540.00
11-190-100-610-00	General Supplies	\$ 196,775.00	\$1,500.00	\$ 198,275.00
11-213-100-101-00-00-070	Salaries of Teachers	\$ 15,500.00	\$7,500.00	\$ 23,000.00

December

Account #	Acct. Description	Old Amount	Adjustment	New Balance
11-000-218-500-0-060	Guidance Other Purch Ser	\$ 21,000.00	(\$3,572.00)	\$ 17,428.00
11-000-218-600-00	Supplies & Materials	\$ 8,500.00	(\$3,000.00)	\$ 5,500.00
11-000-221-176-00-00-070	Salaries Math & Literacy C	\$ 18,886.00	\$65,000.00	\$ 83,886.00
11-000-222-500-00-00-060	Other Purch Serv	\$ 392,752.00	(\$3,000.00)	\$ 38,9752.00
11-000-240-103-00-00-070	Salaries of Principals/A	\$ 129,888.00	\$60,000.00	\$ 189,888.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 51,273.00	\$ 1,500.00	\$ 52,773.00
11-000-291-280-00	Tuition Reimbursement	\$ 18,000.00	\$ 5,072.00	\$ 23,072.00
11-120-100-101-00-00-060	Grades 1-5 Sal of Teach	\$1,605,510.00	(\$40,000.00)	\$1,565,510.00
11-120-100-101-00-00-065	Grades 1-5 Sal of Teach	\$1,102,540.00	(\$30,000.00)	\$1,072,540.00
11-190-100-610-00	General Supplies	\$ 198,275.00	\$ 3,000.00	\$ 201,275.00
11-204-100-106-00-00-065	Other Salaries for Instr	\$ 23,760.00	\$ 8,000.00	\$ 31,760.00
11-213-100-101-00-00-070	Salaries of Teachers	\$ 23,000.00	\$ 7,000.00	\$ 30,000.00
11-214100-101-00-00-060	Salaries of Teach-Autism	\$ 73,430.00	(\$70,000.00)	\$ 3,430.00

222-193 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$764,900.28, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#67	\$660,610.49
#L63	\$104,289.79

222-194 - RESCIND APPOINTMENT – C. SIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Christina Sin, school nurse, previously appointed at the 12/20/21 meeting.

222-195 - APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for January of the 2021-2022 school year, as per the Northern Regional Educational Services.

Roll Call:

222-196 – ACCEPTANCE OF RESIGNATION – B. LEVINSON

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Beverly Levinson, teacher at BG, effective March 21, 2022.

222-197 - RESCIND APPOINTMENT – S. AMENT & C. MCGARRITY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Samantha Ament and Christina McGarrity, as advisors of the Mustang Academy Photography Club, previously approved at the 12/20/21 meeting.

222-198 - ACCEPTANCE OF RESIGNATION – C. ERAZO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Connie Erazo, lunch aide at School 1, effective 2/9/22.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

222-199 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2021-2022 school year.

Roll Call:

Name	Activity	Date	Fee	Travel	Expenses
Thomas Bolen	NJSBGA Conference 2022	3/21-3/23-2022	\$300	\$135	\$340(approx)

222-200 - WORKSHOP/TRAVEL REIMBURSEMENT RATIFICATION

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2021-2022 school year.

Roll Call:

Name	Activity	Date	Fee	Travel	Expenses
Nicole Webb	Wilson Reading Program (Virtual)	1/10-1/12 2022	\$675	NA	NA

222-201 - APPROVAL OF STAFF CLASS CHANGES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve staff class change for Zainab Shafi, from Class II, Step 3, \$64,770 to Class III, Step 3, \$69,320, effective February 1, 2022.

Roll Call:

222-202-APPROVAL OF MEMORIAL SCHOOL’S AFTERSCHOOL ENRICHMENT PROGRAMS STIPENDS

Motion by: _____ Seconded by: _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff to run Memorial School’s Afterschool Enrichment Programs, at \$40/hr., 4 hours per week, as follows:

ACTIVITY	ADVISOR	DATES OF PROGRAM
Photography Club	Chelsea Petrecca	2/1/22-3/31/22
Fitness & Sports Club	Franny Montesino	2/1/22-3/31/22

Roll Call:

222-203 - APPOINTMENT OF LUNCH AIDES FOR THE 2021-2022 SCHOOL YEAR

Motion by _____, Seconded by _____.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following lunch aide, effective pending receipt of proper paperwork- June 2022

Fauz-Hajbi	Tami	CO	\$17.50-2 hrs. per day, not to exceed 10 hrs./wk
Abu Durra	Samar	School 1	\$17.50-2 hrs. per day, not to exceed 10 hrs./wk.

Roll Call:

222-204 - APPOINTMENT OF HIRE – PT CUSTODIAN – M. REGALADO

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Maribel Regalado, as a part time custodian,(currently a sub custodian) \$26/hr.(no black seal), not to exceed 27.5 hours per week, no benefits. Effective February 1, 2022 - June 30, 2022.

Roll Call:

222-205 - APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN- N. BRIGATI

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Nicholas Brigati, as an on call, substitute custodian, at a rate of \$20/hr.(no black seal), effective pending receipt of proper paperwork- June 30, 2022.

Roll Call:

222-206 - APPOINTMENT OF HIRE-FT ELEMENTARY TEACHER – E. REISMAN

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Elizabeth Reisman, as an elementary teacher at BG, (currently permanent substitute) BA, Step I, \$57,320, effective 2/1/22.

Roll Call:

222-207 - APPROVAL OF NEW JOB DESCRIPTION – COORDINATOR OF STUDENT ACTIVITIES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the new job description of Coordinator of Student Activities, as attached.

Roll Call:

222-208 - APPROVAL OF NEW JOB POSITION-COORDINATOR OF STUDENT ACTIVITIES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the new position of Coordinator of Student Activities.

Roll Call:

FINANCE:

222-209 -ACCEPTANCE OF FY2022 FUNDING OF CAPITAL MAINTENANCE AND EMERGENT PROJECT GRANT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept grant in the amount of \$24,623 from the NJSDA and NJDOE, as allocated for capital maintenance needs.

Roll Call:

222-210 - OUT OF DISTRICT PLACEMENTS 2021-2022 SCHOOL YEAR

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following McKinney-Vento Out of District placement for the 2021-2022 school year, including ESY and related services, excluding transportation:

ID#	SCHOOL	9/9/2021-June 2022	Aide
34673	Wayne Township BOE	\$59,657.24/year	NA

Roll Call:

222-211 -APPROVAL OF CONTRACT – BLAZER WORKS/PROCARE THERAPY

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Blazer Works, to provide a C.N.A., to assist with contact tracing within the school district. \$78/hr., no to exceed 37.5 hours per week, effective 2/1/22-6/27/22.

Roll Call:

BUILDINGS & GROUNDS

222-212 - DISPOSAL OF DAMAGED, UNUSABLE/UNSAFE FURNITURE & EQUIPMENT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve disposal of assorted damaged, unusable/unsafe furniture and equipment, as per attached list.

Roll Call:

222-213 - ACCEPTANCE OF DONATION

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of fitness equipment, for the Mustang Fitness Academy, from Memorial teacher, Noel Segarra. (See attached list)

Roll Call:

222-214 -ACCEPTANCE OF DONATION

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of hand sanitizer, from the Woodland Park Police Department.

Roll Call:

222-215-APPROVAL OF ADDENDUM #1 TO INTERLOCAL SERVICES AGREEMENT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve addendum to the Interlocal Services Agreement Between the Woodland Park BOE and the Borough of Woodland Park, to reflect agreement for shared office spaces.

Roll Call:

POLICY:

222-216 - APPROVAL OF NEW REGULATION – 2ND READING & ADOPTION

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2ND reading and adoption of the following new regulation:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R2330	Homework	Board Recommended

Roll Call:

COMMITTEE REPORTS

Personnel

Buildings & Grounds

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at _____ p.m. by _____, seconded by _____

Voice Vote:

Motion to return to Regular Session at _____ p.m. by _____, seconded by _____

Voice Vote:

ADJOURNMENT

Motion to adjourn at ____ p.m. by _____, Seconded by _____

Voice Vote:

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION

ITEMS DISCUSSED: